



# Clube Tennis de Gaspar Dias

Miramar, Panaji-Goa 403 001 India. ☎ 91 (832) 2462220/21, 2463491

## REQUEST FOR RESERVATION OF RESIDENTIAL ROOMS

DATE		MEMBER NO	
NAME OF THE MEMBER			
ADDRESS	_____ _____		
TELEPHONE NO		MOBILE NO	
NO. OF ROOMS REQUESTED		A/C/DBL	
CHECK IN DATE		CHECK OUT DATE	
TOTAL NUMBER OF		NIGHTS	DAYS
TARIFF PER ROOM, PER NIGHT RS			
NUMBER OF ROOMS CONFIRMED			
TOTAL TARIFF PAYABLE		AMOUNT PAID RS	
RECEIPT NO		DATE	
NAME/S OF THE GUEST / STAYING IN THE ROOM / S			
1. _____			
2. _____			
3. _____			
4. _____			
In case of more than 4 persons, additional names be given separately.			
ADDRESS OF THE GUEST			
TELEPHONE NUMBER			
SIGNATURE OF THE MEMBER		SIGNATURE OF THE CONFIRMING AUTHORITY	

## TERMS OF STAY

1. Member should ensure that at the time of check in, guest should produce photo identity, without which the guest shall not be permitted to stay in the room.
2. Member shall be totally responsible for the payment in regards to the guest/s staying in the residential rooms.
3. Member shall ensure that his/her guest staying in the residential rooms will effect cash payment in regards to the Bar & Restaurant bills.
4. Members shall be entitled to make use of the facilities available in the club on cash payment, wherever required.
5. Member shall be totally responsible for the behavior and deeds of the guest/s staying in the room.
6. Member shall be responsible to pay for all the damages, if any, on account of his/her guest and shall pay the same before the check-out of the guest/s
7. Booking of the residential rooms shall be confirmed on receipt of CASH/CREDIT CARD/NEFT PAYMENT ONLY.
8. Booking to be done only in the name of members of the Clube or members of affiliated Clubs.  
100% advance to be paid at the time of booking for the full duration of stay

## CANCELLATION POLICY OF ROOMS AT CLUBE

1. Before 30 days of booking date - 100% refund.
2. 15 to 30 days of booking date - 50% refund.
3. 7 to 15 days of booking date - 25% refund.
4. Less than 7 days of booking date - No refund.
5. Cancellation policy not applicable from 15<sup>th</sup> December - 5<sup>th</sup> January  
(Hence amount paid will be forfeited during the said period)
6. Tariff subject to change without any notice

I have read the above terms of stay and I agree.

SIGNATURE OF THE MEMBER